

Evans City Park Authority
Meeting Minutes
April 15, 2019

Opening:

The meeting of the Evans City Park Authority was called to order at 6:00 pm on April 15, 2019 at 204 S. Jackson Street Evans City, PA 16033 by John Rogers.

Present:

Authority: John Rogers, Cindy Caldwell, Roy Long, Ashlee Zinkhann, Dean Zinkhann, Nanet Edge

Council: Faye Parenti Community Member:

Approval of Minutes:

Motion to accept the minutes as read by Cindy Caldwell. Ashlee Zinkhann 2nd, all approved.

Treasure's Report:

General checking balance: \$10,334.12

Money market balance: \$3,011.56

Motion to accept Treasury report by Cindy Caldwell. 2nd by Nanet Edge all approved.

Old Business

- Removal of the tree from the park area for a cost of \$300.00. The ground is to wet to remove the tree at this time.
- Playground equipment needs power washed and painted waiting on the water to be turned on.
- Parking lot lights tabled at this time.
- Surveillance Cameras from J&A should begin being installed on Friday April 19, 2019.
- Parking Lot sign Sue Ellen looking into options
- Policy booklet have been given to us.
- Denied the 2019 County Grant
- Audit is dropped off waiting for them to notify when complete
- Mail Box has been put up outside the Borough Office and the utility bills are coming in and being placed in the box.

Pool Renovations

- There are no benches in the bathroom plan, and we are responsible for buying new benches for bath house including ADA benches.
- EDCO Park needs to purchase mirrors for the bath house. They are not included in the bid package. Motion by Dean Zinkhann to buy 4 benches at the cost of \$169.99 and if the old mirrors cannot be refurbished, to also purchase 4 mirrors at the cost of \$41.00. Nanet Edge 2nd, all approved
- We don't know when water will be turned back on. Once it is, cleaning will need to be done.
- Painting to be done by Sherwin Williams.
- Pool has to be inspected before we can open. Check with Borough on who inspects it.
- Kitchen area needs a hot water tank. John Rogers looking into a new hot water tank to place in the kitchen area.
- New keys will need to be used for the machines installed in the bathrooms.

Pool Information

- Tile work is being completed
- Sidewalks, decking is to begin next week.
- Need to prep the areas for Sod.
- Mike Shipley will be doing the Down Spouts and gutters.
- The building and bathroom areas will need to be cleaned and power washed once the renovations are complete.

New Business

- Looking into the Borough Support Payment of \$5,000 for the season. Ashlee Zinkhann will check on this.
- John Rogers will represent the pool on the Community Garden Committee
- Contract from PA Pools has arrived, Aqua Pools has recommended that we hire them to do our pool services this year, and open and close it. Motion by Cindy Caldwell for Aqua Pools to be in place to do our services this year along with opening and closing it for the season. Ashlee Zinkhann 2nd. All approved
- Toast of Tourism will be held on May 9, 2019. Motion by Cindy Caldwell to send to Dean Zinkhann, as the pool representative, to the Toast of Tourism on May 9, 2019. Ashlee Zinkhann 2nd, all approved.

Fundraising

- Spring Swing on April 27th has been cancelled
- Benefit Shoot- May 5, 2019 Dean Zinkhann will represent the pool

Manager's Report

- Hired 2 new lifeguards for the upcoming season.
- New lifeguard uniforms have been ordered.

Dates to remember:

- May 4 Clean Up Day
- May 24th Opening Day

2019 NEEDS: Pool Vacuum, tables, chairs, At least 1 lap lane, Certified Pool Operator, Updated policy and procedures for pool and park, POS system, computer.

Adjournment:

Motion to adjourn at 6:50 PM by Nanet Edge, 2nd by Ashlee Zinkhann, all approved. The next meeting will be April 15, 2019 at 204 South Jackson Street Evans City, PA 16033.

Minutes taken by Nanet Edge, submitted by: Cindy Caldwell

Approved by: